

## Position Description

# 1<sup>st</sup> Boys' Coach – Australian Rules Football

### OVERALL PURPOSE OF THE POSITION

The 1st Coach – Australian Rules is a member of the Barker Sports' Department which is inspired at all times by the core Barker values (Commitment, Compassion, Courage, Integrity, and Respect). Each staff member participates in the effective management of the sports program of the School as an integral part of the Barker community.

As the 1st Coach, you have responsibility for coaching of the 1<sup>st</sup> Boys Australian Rules team. Through a strong understanding of School policy and process, you will facilitate the program with the strategic intent of the Sport Department. You will work closely with the CoCurricular Coordinator (CCC) of Australian Rules, the Director of Sport - Operations, the Head of Sport and all staff within the Program.

---

### PRIMARY DUTIES & RESPONSIBILITIES

#### Program Responsibilities:

- Ensure the delivery of an appropriate coaching and competition program, through effective planning, coaching, leadership and communication
- Ensure the primary focus of the program remains on the students at Barker and inspire these students through the delivery of an excellent, contemporary, motivating program
- To accompany and be responsible for students at training and competition with the Australian Rules Football Coordinator and the Director Sport - Operations
- Facilitate the implementation of training sessions throughout the week.
- Connect with the Strength and Conditioning team to ensure a high level of skill and fitness is maintained.
- Provide technical instruction and feedback to students appropriate for their age and competitive level
- Facilitate the selection of individuals into the team
- Assist, when necessary, with the entry of students into competitions
- Ensure that appropriate equipment and logistics are prepared for each training session
- Provide the Coordinator of Australian Rules Football with recommendations, where appropriate, on policies and procedures that may assist the program
- Ensure acceptable and appropriate School clothing and footwear is worn within the program
- Risk assess and ensure safe practice is implemented for any Australian Rules sessions

#### Administration

- Facilitate the use of Clipboard Software to manage the training timetable, attendance and medical information
- Use appropriate software to store data in line with School Privacy policies
- Complete all necessary risk management tasks in relation to the Barker Sport Risk Management Plan and School and Industry requirements
- Communicate with and ensure that the Sports Administrators facilitate any necessary administration tasks in line with School expectations

**General**

- By example, set a standard by which the Australian Rules program and associated factors will operate
- Keep the Coordinator of Australian Rules informed of necessary matters pertaining to the program through regular meetings and communication
- Lead, develop, mentor, challenge and inspire our students to have a passion for Cocurricular involvement, utilising a range of strategies to ensure students reach their full potential, with a focus on teamwork and genuine sportsmanship
- Work collaboratively with the Coordinator of Australian Rules to assist with coaching and mentoring casually employed and permanent staff, including observation, feedback, individual development plans, training and education
- Understand the importance of student health and wellbeing and workloads and provide appropriate support when necessary
- Encourage high standards of student dress, punctuality, and behaviour and reinforce the role of each coach in managing these
- Wear appropriate uniform and make sure your personal presentation is in line with the occasion and School guidelines
- Communicate directly with the Coordinator of Australian Rules Football regarding student matters
- Monitor and follow up injury and accident reports

**Risk Management and Compliance**

- Report directly to the Head of Barker College via the Child Safety Team on any matters relating to child protection
- Support policy and process within the operations
- Support the Head of Sport in compiling risk assessments and risk management documents for the Australian Rules program, events and facilities pertinent to the program
- Support key staff in the implementation of efficient and effective risk management plans that reflect adherence to legislation, compliance and policy as it relates to the program at the School
- Report any risk in relation to School property or equipment to the Head of Sport or the Maintenance Department in a timely manner.

---

**SKILLS ESSENTIAL TO THE JOB**

- Appropriate Australian Rules Football qualifications
- High level of organisational skill
- Capacity to work collaboratively as a member of a team
- Ability to learn and use a range of applications and School related software
- Highly refined communication skills, both written and oral.

**ESSENTIAL PERSONAL ATTRIBUTES**

- The ability to motivate, mentor, challenge and inspire our students and staff
  - Intelligent, lateral thinker
  - A high level of emotional intelligence
  - Exceptional personal standards of honesty, integrity and professionalism
  - Strong service orientation with the ability to foster a strong service culture
  - Strong leadership skills, underpinned by a genuine interest in people
  - Excellent presentation skills
  - Commitment to the School's Mission, Vision and Values.
- 

**ACCOUNTABILITY****Child Safety**

Barker College has an abiding commitment to the safety, protection and well-being of all children and young people in our care. All staff members will be held accountable for ensuring adherence to the policies of the School, in particular those relating to the safeguarding of children.

**General**

Breaches to a staff member's responsibilities and/or authority will be managed through the School's Disciplinary Management Procedures. This defined accountability is underpinned by the Barker College Staff Code of Professional Practice, Complaints and Performance Management procedures.

**Work Health and Safety**

All staff members will be held accountable for their actions and omissions where it affects their own or another person's workplace safety.

---

**SPECIAL CONDITIONS**

- Prepared to undertake any additional training to complement the position
  - Variable hours, necessary for the facilitation of the program
- 

**ORGANISATION CHART RELATIVE TO POSITION**

**The Manager's Manager:** The Director of Sport - Operations

**The Immediate Managers:** Australian Rules Football Coordinator

**This Position:** Head Coach – Australian Rules

**APPROVAL**

This position description accurately details the primary duties and responsibilities of the AFL 1sts Coach.

*Approved by the Head of Sport on 2 February 2022.*

---

**ACCEPTANCE OF POSITION DESCRIPTION**

Position description accepted by:

**Name of Staff Member:** \_\_\_\_\_

**Signature of Staff Member:** \_\_\_\_\_

**Date:** \_\_\_\_\_