

Position Description

Director of Netball

OVERALL PURPOSE OF THE POSITION

The Director of Netball is a member of the Barker Sports Department which is inspired at all times by the core Barker values (Commitment, Compassion, Courage, Integrity, and Respect). Each staff member participates in the effective management of the sports program, which is an integral part of the Barker community. As the Director of Netball, you have responsibility and accountability for the syllabus, staff and direction of the Netball Program at the School.

More specifically, you have responsibility for the overarching syllabus and curriculum of the Netball program as well as responsibility for recruitment and professional development of all coaches within the Program K - 12. Through a strong understanding of School policy and process, you will facilitate the Netball program in line with the strategic intent of the Sport Department. You will work closely with the Sport Coordinator - Netball, the Director of Sport – Operations, the Head of Sport, Sports Administration and all coaches within the Program.

The logistical responsibilities of the role include the following core functions:

- Management and oversight of the Netball program
- Implementation of a Netball syllabus and curriculum across all age groups and genders
- Management and maintenance of Netball equipment
- Sourcing, training and developing appropriate staff for the program
- Being present, involved and visible at Netball training sessions and competitions
- Implementation of School policy and process through the program
- Knowing and inspiring each student and staff member within the program
- Pastoral care & student welfare management

PRIMARY DUTIES & RESPONSIBILITIES

Program Responsibilities

- In conjunction with the Netball Coordinator and Director of Sport – Operations:
 - Facilitate and coordinate training times and venues and communicate these when necessary to the Sports Administration hub
 - Manage the match times and venues for all fixtures and allocate staff for each of these fixtures
 - Upskill coaching staff on policy, process and the use of mandated software such as Clipboard
 - Compile kits for the coaches ensuring all equipment is well maintained and of a high standard
 - Accompany and be responsible for students at training, competition, and camps
 - Plan and Facilitate the selection of individuals into teams and competitions
 - Implement a Netball induction program for staff and students in relation to safe use of the facilities and equipment
 - Arrange the provision of suitable First Aid requirements for fixtures if required

- In conjunction with the Head of Sport:
 - Provide recommendations, where appropriate, on policies and procedures that may assist the program
 - Meet regularly regarding the strategic direction of the program
 - Complete all necessary risk management tasks in relation to the Barker Sport Risk Management Process and School and Industry requirements

Administration

- Contribute to student and parent Netball Handbooks
- Communicate in an accurate and timely manner to all stakeholders including students, parents, coaches, Heads of House and school staff
- Ensure appropriate levels of data are collected and collated during the netball trials process, the season and through the post season review and use these metrics to support positive change to the program
- If necessary submit articles for the weekly Bulletin or the termly 'The Barker' publications
- Seek professional development opportunities for Netball staff
- Use appropriate software to store data in line with School Privacy policies

General

- Communicate directly with Heads of House regarding any student concerns
- Attend the appropriate pre-season and post-season convenors and supporter group meetings when required
- Ensure the delivery of an appropriate Netball program, through effective planning, coaching, leadership and communication and ensure coaching standards are met throughout the season
- Lead, develop, mentor, challenge and inspire our students to have a passion for Cocurricular involvement, utilising a range of strategies to ensure students reach their full potential, with a focus on teamwork and genuine sportsmanship
- Coach and mentor casually employed and permanent staff; including observation, feedback, individual development plans, training and education
- Understand the importance of student health and wellbeing and workloads and provide appropriate support when necessary
- Encourage high standards of student dress, punctuality, and behaviour and reinforce the role of each coach in managing these
- Wear appropriate uniform and make sure your personal presentation is in line with the occasion and School guidelines
- Monitor and follow up injury and accident reports

Risk Management and Compliance

- Contribute to risk management and compliance in relation to the Netball program at the School
- Report directly to the Head of Barker College on any matters relating to child protection
- Support policy and process within the operations
- Report any risk in relation to School property or equipment to the Head of Sport or the Maintenance Department in a timely manner.

SKILLS ESSENTIAL TO THE JOB

- Appropriate Netball qualifications
- High level of organisational skill
- Capacity to work collaboratively as a member of a team
- Ability to learn and use a range of applications and School related software
- Highly refined communication skills, both written and oral.

ESSENTIAL PERSONAL ATTRIBUTES

- Intelligent, lateral thinker
- Exceptional personal standards of honesty, integrity and professionalism
- Strong service orientation with the ability to foster a strong service culture
- Strong leadership skills, underpinned by a genuine interest in people
- Excellent presentation skills
- Commitment to the School's Mission, Vision and Values.

ACCOUNTABILITY**Child Safety**

Barker College has an abiding commitment to the safety, protection and well-being of all children and young people in our care. All staff members will be held accountable for ensuring adherence to the policies of the School, in particular those relating to the safeguarding of children.

General

Breaches to a staff member's responsibilities and/or authority will be managed through the School's Disciplinary Management Procedures. This defined accountability is underpinned by the Barker College Staff Code of Professional Practice, Complaints and Performance Management procedures.

Work Health and Safety

All staff members will be held accountable for their actions and omissions where it affects their own or another person's workplace safety.

SPECIAL CONDITIONS

- Prepared to undertake any additional training to complement the position.

ORGANISATION CHART RELATIVE TO POSITION

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| The Manager's Manager: | The Head of Sport |
| The Immediate Managers: | Sport Coordinator - Netball Director of Sport - Operations |
| This Position: | Director of Netball |



APPROVAL

This position description accurately details the primary duties and responsibilities of the Director of Netball.

Approved by the Deputy Head Student Experience on 29 February 2024.

ACCEPTANCE OF POSITION DESCRIPTION

Position description accepted by:

Name of Staff Member:

Signature of Staff Member:

Date:
