

## **Position Description**

### **Individual Learning Teacher (Y7-12)**

#### **OVERALL PURPOSE OF THE POSITION**

- The role of the Individual Learning Teacher is focused on supporting the needs of a diverse range of students who, may require a personalised approach to their learning. Students with diverse needs are incorporated within a multi-tiered system for support framework, which is developed within the whole school context and reflects Barker's strategic teaching and learning priorities.
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#### **PRIMARY DUTIES & RESPONSIBILITIES**

##### **Student Identification and Assessment**

- Administration and/or interpretation of standardised and curriculum-based assessments (including classroom/playground observations, reviews of student academic history and reports provided by School Counsellors/outside professionals).
- Collaboratively developing adjusted assessment strategies and appropriate reporting formats for targeted students.
- Implementation of personalised teaching and learning to meet the diverse needs of students.
- Reporting and recording of student progress.

##### **Supporting student learning through Teaching and Learning program planning and support**

- Ability to Identify and implement evidence-based strategies and interventions to support student needs.
- Demonstrated ability and capacity to work cooperatively and productively as part of a team including educators and allied health professionals.
- Ability to Teach Year 7 or 8 'C Stream' Mathematics or English classes, Year 11 /12 Fundamentals of English, Years 7-10 Additional Studies classes as required.
- Provision of direct and timely individual support for students to address their specific learning needs (social, academic, behavioural) through Individual Sessions.
- Ability to work collaboratively with a range of staff to plan, implement and evaluate differentiated learning programs and curriculum.
- Capacity to Team teach with a range of classroom teachers to collaboratively plan, implement and evaluate the effectiveness of in-class strategies, supports and adjustments for targeted students.
- Collaboratively plan, implement, monitor and evaluate a range of Learning Support programs and initiatives e.g. Focus On, Senior Study Sessions.
- Ability to plan, coordinate, monitor and evaluate range of initiatives to cater for high potential students.

##### **Building School Capacity**

- Assist with providing classroom teachers with professional advice and support (employing a range of approaches e.g. team teaching, strategy modelling, teacher mentoring, staff information sessions) on how to best cater for the diverse learning needs in their classrooms.
- Proven ability to work collaboratively with classroom teachers in assessing and monitoring the progress of students.

##### **Student Disability Provisions**

- Prepare student applications (Years 10-12) for Disability Provisions following Board of Studies guidelines.

- Assist in the preparation and co-ordination of volunteer timetables for student support during formal examination periods (Years 10-12).
- Supervise and monitor the performance of Middle School student's provided with Disability Provisions.
- Identify/implement/evaluate appropriate Disability Provisions for students (7-12) in assessments/examinations.

**Student Learning Plans (LP)**

- Understanding of, and experience in, the collaborative process of designing and implementing Individual Learning Plans.
  - Preparation of appropriate Learning Plan documentation including feedback and information to key stakeholders.
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**QUALIFICATIONS**

- Relevant academic teaching qualifications and NESA qualifications
  - Relevant teaching experience
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**ESSENTIAL PERSONAL ATTRIBUTES**

- Intelligent, lateral thinker
  - Innovative/creative personal style
  - Self-assessing to ensure consistency in achieving high performance of projects and strategic plans
  - Exceptional personal standards of honesty, integrity and professionalism
  - Strong motivation, influencing and team-building skills
  - Strong negotiation skills
  - Highly refined communication skills, both written and oral
  - Excellent presentation skills
  - Ability to support the Christian values and ethos of the School
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**ACCOUNTABILITY****Child Safety**

Barker College has an abiding commitment to the safety, protection and well-being of all children and young people in our care. All staff members will be held accountable for ensuring adherence to the policies of the School, in particular those relating to the safeguarding of children.

**General**

Breaches to a staff member's responsibilities and/or authority will be managed through the School's Disciplinary Management Procedures. This defined accountability is underpinned by Barker College's Code of Conduct and the Complaints Procedures.

**Work Health and Safety**

All staff members will be held accountable for their actions and omissions where it affects their own or another person's workplace safety.

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**SPECIAL CONDITIONS**

- Prepared to undertake any additional training to compliment the position
- Flexible working hours

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**ORGANISATION CHART RELATIVE TO POSITION**

**The Manager's Manager:**                      **The Head of Barker College**

**The Immediate Manager:**                **The Head of Individual Learning Centre (PK-12)**

**This position:**                                **Individual Learning Teacher (Y7-12)**

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**APPROVAL**

This position description accurately details the primary duties and responsibilities of a **Learning Support Teacher (Y7-12)**.

*Approved by the Head of Individual Learning Centre (PK-12) on 20220730.*

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**ACCEPTANCE OF POSITION DESCRIPTION**

Position description accepted by:

**Name of Staff Member:** \_\_\_\_\_

**Signature of Staff Member:** \_\_\_\_\_

**Date:** \_\_\_\_\_