

## Position Description

# Grounds & Maintenance Agriculture Assistant

### OVERALL PURPOSE OF THE POSITION

To assist the Agriculture teaching staff members in the preparation and delivery of various practical aspects of the Agriculture curriculum.

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### PRIMARY DUTIES & RESPONSIBILITIES

Duties will include (but not limited to) the following:

- Assisting in the management and welfare of animals (in co-ordination with Head of Agriculture and teaching staff) including:
    - feeding, handling, letting out animals in the morning and locking animals up in the afternoon.
  - Assisting in the growth and maintenance of various plants / crops being grown in various garden beds around the School.
  - Setting up and regular maintenance / management of aquaponics and hydroponics units in various locations around the School.
  - Assisting in the general maintenance / upkeep / cleanliness of all Agriculture practical facilities.
  - Developing new ideas (in collaboration with Department of Agriculture) and implementing them in terms of practical facilities (e.g. food gardens, sensory gardens, Indigenous gardens etc.) throughout the Hornsby (and possibly Darkinjung) campus.
  - Specifically assisting with Practical classes when required in terms of set up / pack up and potentially helping during the lesson (in co-ordination with teaching staff members).
    - Examples could include Cutting/Budding/Grafting lessons, hydroponics, aquaponics, etc.
  - Ordering (and pick-up if required) of animals and product, e.g. seeds, chickens, sheep, feed for animals etc.
  - The coordination of animal processing and pick-up (e.g. sending chickens and sheep to abattoir and bringing back to School for sale).
  - Co-ordination and assistance with Prep and Junior School agriculture groups (BEAT team etc) as well as assisting Junior School teachers in delivering food /agriculture-related syllabus content. Also to help Junior School staff make use of the senior school agriculture facilities.
  - Assisting Science Department with cleaning and maintenance of fish tanks and 1 day per week (term-time).
  - Assisting the Design & Technology faculty in the outdoor practical aspect of the Year 8 Agriculture component of the Tech Mandatory syllabus. This will include helping construct and maintain outdoor facilities for the growing of plants required for teaching purposes.
  - The ability and willingness to feed and monitor the welfare of animals at School during School non-term times (in co-ordination with the Agriculture teaching staff and Maintenance staff members on a flexible basis ensuring animals are provided for at all times).
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### ESSENTIAL PERSONAL ATTRIBUTES

- Self-assessing.
- Innovative/creative personal style.
- Exceptional personal standards of honesty, integrity and professionalism.

- Team Player.
  - Strong service orientation.
  - Excellent presentation skills.
  - Genuine interest in the Agriculture Curriculum and assisting students and teaching staff.
  - Commitment to the School's Mission, Vision and Values.
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## ACCOUNTABILITY

### Child Safety

Barker College has an abiding commitment to the safety, protection and well-being of all children and young people in our care. All staff members will be held accountable for ensuring adherence to the policies of the School, in particular those relating to the safeguarding of children.

### General

Breaches to a staff member's responsibilities and/or authority will be managed through the School's Disciplinary Management Procedures. This defined accountability is underpinned by Barker College's Code of Conduct and the Complaints Procedures.

### Work Health and Safety

All staff members will be held accountable for their actions and omissions where it affects their own or another person's workplace safety.

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## SPECIAL CONDITIONS

- Prepared to undertake any additional training to complement the position.
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<b>The Manager's Manager:</b>	<b>Director of Curriculum Strategy</b>
<b>The Immediate Manager:</b>	<b>Head of Agriculture</b>
<b>This position:</b>	<b>Grounds &amp; Maintenance Agriculture Assistant</b>

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## APPROVAL

This position description accurately details the primary duties and responsibilities of the **Grounds & Maintenance Agriculture Assistant**.

*Approved by the Head of Agriculture on 7 April 2024.*

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**ACCEPTANCE OF POSITION DESCRIPTION**

Position description accepted by:

**Name of Staff Member:**

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**Signature of Staff Member:**

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**Date:**

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